

## WG 9 Funding & Planning 3<sup>rd</sup> meeting

**Location:** Zoom <https://uni-freiburg.zoom.us/j/63039241997>

**Date/Time:** 02/02/21 (15:00-16:30 CET)

**Host:** Roland Nitschke (RN)

**Chair:** Roland Nitschke      **Vice chair:** Alex Laude

**Minutes:** Alex Laude (AL)

### Participants

Last name	First name	Organisation/Affiliation	Initials	Attending
Roland	Nitschke	Freiburg / GerBi	RN	Chair
Alex	Laude	Newcastle University	AL	Co-Chair
Bagley	Steve	Univ. Manch.	SB	Y
Batti	Laura	Wyss Center, Geneva	LB	Y
Bischof	Johanna	Euro-Biolmaging	JB	
Chew	Teng-Leong	HHMI Janelia Research Campus	T-LC	
Colarusso	Pina	University of Calgary	PC	Y
Cole	Louise	Univ. Technology	LC	
Conde-Sousa	Eduardo	INEB/i3S	EC-S	
Dauphin	Aurelian	RTmfm	DA	(Y)
Dobbie	Ian	UK Biolmaging	ID	
Ebeling	Carl	Bruker	CE	
Erikson	John	Euro-Biolmaging	JE	
Faklaris	Orestis	RTmfm	OF	
Fernandez-Rodriguez	Julia	Univ. of Gothenburg	JF-R	Y
Guzman	Camilo	Åbo Akademi University	CG	
Hartmann	Hella	GerBi-GMB WG 1	HH	
Heddleston	John	Cleveland Clinic Florida Re. and Innov. Center	JH	Y
Itano	Michelle	Univ. North Carolina	MI	Y
Keppler	Antje	GBI	AK	Y
Kirchenbüchler	David	Northwestern Univ.	DK	
Kunis	Susanne	GerBi-GMB WG 6	SK	
Philippe	Laissue	Univ. of Essex	PL	Y
Levitt	James	Nikon Imaging Centre, King's College	JL	
Lim	Liz	A*STAR Mic.Platform	LL	
Marcello	Marco	Univ. Liverpool	MM	Y
Moore	Joshua	Univ. of Dundee	JM	
Nelson	Glyn	UK Biolmaging, Newcastle Univ.	GN	
Paina	Federica	EMBL (Global Biolmaging)	FP	Y
Pfander	Claudia	Euro-Biolmaging Industry Board	CP	Y
Rasse	Tobias	MPI-HLR	TR	
Resch-Genger	Ute	BAM	UR-G	

Schapman	Damien	RTmfm	DS	
Seitz	Arne	EPFL	AS	Y
Sossick	Alex	Univ. of Cambridge	ASo	
Strambio-De-Castilla	Caterina	Univ of Massachusetts Medical School	CS-D-C	Y
Swedlow	Jason	Univ. of Dundee	JS	
Wee	Erika	Cold Spring Harbor Laboratory	EW	

## Agenda

<p><b>1. Welcome Recording agreement &amp; minutes writing</b></p>
<p><b>2. Minutes of 2<sup>nd</sup> WG9 meeting (03/12/20) (10 min)</b></p> <p><b>a) Action points</b></p> <ul style="list-style-type: none"> <li>i) Publications (RN)</li> <li>ii) Phototoxicity meeting (PL)</li> <li>iii) Training working group – thoughts? (PC / RN / AL)</li> <li>iv) Website (AL / RN)</li> <li>v) More efficient communications within QUAREP - using example of Eurobioimaging (AK)</li> </ul>
<p><b>3. Apologies &amp; short Introduction from any new attendees ( max. 5 min)</b></p>
<p><b>4. Finding a date for the monthly regular WG 9 meetings, date of next meeting (5 min)</b> Suggestion from RN: <b>1st Tuesday every month 16.00-17.30 CET ok for all</b></p>
<p><b>5. Publication(s) update (15 min) RN</b></p> <ul style="list-style-type: none"> <li>a) White paper suggestions for next White Paper project</li> <li>b) Nature methods QUAREP-LiMi short text communication</li> <li>c) J Microscopy Full White paper WG 8 text</li> <li>d) Imaging &amp; Microscopy 2000- 4000 signs text, general report about QUAREP-LiMi deadline 12<sup>th</sup> of February writing has not been started by RN <b>Suggested by other WG 9 members should/will be postponed to next issue app. May</b></li> <li>e) Other ideas welcome</li> </ul>
<p><b>6. Funding opportunities (max. 5 min)</b></p>
<p><b>7. ISO/TC 172/SC5 “Microscopes and endoscopes”, DIN NA 027-01-04 AA „Mikroskope” update by RN ( max. 5 min)</b> <b>RN decided to skip this topic in the meeting</b></p>
<p><b>8. New working groups (20 min)</b></p> <ul style="list-style-type: none"> <li>a) WG11 (publication standards) – update from meeting 28/01/21</li> <li>b) Live-cell imaging</li> <li>c) Phototoxicity</li> </ul>

<p>d) <b>Sample preparation</b> <i>(Philippe Laissue – to bring in feedback from Phototoxicity community meeting)</i></p> <p>e) <b>The environment</b></p> <p>f) <b>Training</b></p> <p>    i) <b>User</b></p> <p>    ii) <b>Core staff / microscope custodian</b></p>
<p><b>9. WG9 support for other WGs (10 min)</b> <i>(feedback from the first WG chair / co-chair meeting)</i></p> <p><i>Report from polls done at the meeting by RN</i></p>
<p><b>10. QUAREP publicity (15 min)</b></p> <p>a) <b>Logo</b> possibly update from Nathalie Gaudreault and Thao Do (Allen Institute)</p> <p>b) <b>Website</b> <b>RN is still in need for helpers/workers/designers</b></p> <p>c) <b>Twitter</b> Marco Marcello report?</p> <p>d) <b>Linked In</b> RN report</p>

## Minutes

### ACTION items

Action Item	Who	Status

## Action point summary from the last 2<sup>nd</sup> WG 9 meeting from 12/4/2020:

Action	Who	Status
CB, AN, RN to meet with Rita Strack to discuss the edition of Nature Methods, including a publication date	CB, AN, RN	Happened in Dec.
TLC to enquire about the possibility of QUAREP publication in this book.	TLC	Open
RN to contact science Europe (organisation overseeing research organisations, funding agencies and journals).	RN	Open
Send around an email to QUAREP members asking for participation into the phototoxicity discussion group and WG12.	AL / RN	Open
Through the QUAREP mailing list, put out a call for action to establish a training working group (f & g above). Discuss this as part of the full QUAREP meeting. Possible Pina Colarusso to coordinate.	AL / RN	Open
Call out to members who are experienced with Wordpress to help out to maintain the website. Request feedback and suggestions for improvements.	AL / RN	Open
AK to discuss with the Eurobioimaging communication officer and advise on efficient methods to share information across platforms.	AK	Open

## Excerpt from protocol of the 2<sup>nd</sup> Chair/Vice chair meeting:

ACTION items from Chair / Vice chair meeting

Red marked are mostly tasks to be prepared/done by WG 9

Action Item	Who	Status
WG9 to meet to discuss how to support other WGs	WG9	Add to the next WG9 meeting agenda
All WGs should define goals and timelines. This should be in a written form (Gannt chart?) to be displayed on the website.	All WGs	Open WG 9 task to send mail
WGs advised to make fixed regular dates for meetings and to avoid use of doodle polls. Will avoid clashes with other QUAREP WGs and help to avoid clumping them in one week.	All WGs	Open WG 9 task to coordinate
WGs should post minutes and agendas (in the cloud) for transparency and for others to follow.	All WGs	Open
RN to propose via doodle poll the first meeting of WG11 for end of Jan.	RN	Jan 28th 17.00 - 19.00 CET
chairs / co-chairs to use the main QUAREP mailing list for up-to-date contact details about their groups as new members are being added all the time	All WGs	Open
all WG chairs / co chairs to adopt the current naming policy for documents and folders.	All WGs	Open
Document to outline the requirements. Document style, agenda style, file naming etc.	AF	Open WG 9 task to make good templates (some templates are on the cloud server)
Website training resources and set up meetings with those that want to edit the website.	AF	WG 9 task will be prepared by Arne Fallisch with RN
Next WG chair / co-chair meeting	All WGs	4 <sup>th</sup> Feb 5pm (CET)
Agree on date and time for full QUAREP meeting	RN	25 <sup>th</sup> of February from 15:00 - 17:00 CET

<https://www.jiscmail.ac.uk/cgi-bin/webadmin?A0=MICROQCFIG>

